

**INTERNATIONAL LITERACY ASSOCIATION
SPECIAL MEETING OF THE BOARD OF DIRECTORS
THURSDAY, JUNE 28, 2018
10:00 AM EDT**

OPENING AND ATTENDANCE

On June 28, at 10:00 a.m. EDT, Board President Doug Fisher called to order a special meeting of the Board of Directors of the International Literacy Association, which was held via video conference.

Participating Board Directors in attendance were President of the Board, Doug Fisher; Vice President of the Board, Bernadette Dwyer; Board Directors Gwynne Ash, Cathy Collier, Beverley Harris, Stephanie Laird, Susan Paasch, Stephen Peters, and Julia Reynolds; and Executive Director, Marcie Craig Post; Rachel Karchmer-Klein and Jennifer Williams were absent.

Staff in attendance included Linda Marston, designated Board Treasurer and Director of Finance and Business Operations, and Wendy Logan, Recording Secretary.

ILA 2018–2019 AMENDED BUDGET

Due to the Board approved motion of June 20, 2018, ILA management was directed to revise the FY 2018–2019 Budget Proposal to reflect a draw from investment savings of no more than \$1.5 million in support of the Operating Budget. Management proposed that the Amended Budget proposal further reduces the draw from investments for operational support to \$1.499 million. Management also included a proposed a Supplemental Budget that would add back the second *Intensive* conference and one FTE. Having successfully completed the first *Intensive* with a profit of \$107,000 net of direct expense and already securing a partner and site for the next one in June 2019, it is both realistic and reasonable to plan a second event in FY 2018–2019 based on the San Diego model. The supplemental budget would only be executed if a partner/site is successfully negotiated.

B. Dwyer made a motion to approve the amended budget, which was seconded by S. Peters.

After discussion, a friendly amendment was put forth by S. Paasch to include a fourth in-person Board meeting and make cuts elsewhere to facilitate this. L. Marston responded that consulting fees could be lowered further, advocacy money could be eliminated, and other line items could be eliminated at a later time. B. Dwyer accepted the amendment to approve the budget with four in-person Board meetings and a maximum drawdown of \$1.5 million. The motion was seconded by S. Peters and approved unanimously.

Be it resolved that the Board of Directors of the International Literacy Association approves ILA's FY 2018–2019 amended budget to include a drawdown of \$1.5 million and four in-person Board meetings.

EXTENDED TERM FOR 2018 OUTGOING BOARD MEMBERS

C. Collier made a motion to extend the term for the outgoing 2017–2018 Board as voting members until the end of the July 19, 2018 Board meeting to assist in the transition of incoming Board members. The motion was seconded by J. Reynolds.

After discussion, the motion was restated, put to a vote, and approved by a majority vote of seven to two.

Be it resolved that the Board of Directors of the International Literacy Association by a majority vote of seven to two approves the extension of the term of the outgoing 2017–2018 Board members until the end of the July 19, 2018 Board meeting.

ADJOURNMENT

Being that there was no further business, Doug Fisher adjourned the meeting at 11:59 a.m. EDT.

**NEXT MEETING OF THE BOARD OF DIRECTORS
July 19, 2018 9:00 a.m. CDT
Austin Convention Center – Austin, TX**